

Peer Team Report

on

Institutional Assessment and Accreditation

of

Department of Education

St. Xavier's College (Autonomous)

Dr Camile Bulcke Path, Purulia Road, Post Box :9, Ranchi, Jharkhand 834 001

Dates of Visit 14-15, Sept, 2012.



NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P.O. Box No. 1075, Nagarbhavi, Bangalore - 560 072, INDIA

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Section I: GENERAL INFORMATION :	
1.1 Name & Address of The Institution:	Department of Education St. Xavier's College (Autonomous) Dr Camile Bulcke Path, Purulia Road, Post Box :9, Ranchi, Jharkhand 834 001
1.2 Year of Establishment:	Oct 2004.
1.3 Current Academic Activity at the Institution (Numbers) :	
• Faculties/schools:	Education.
• Department/ Centres:	One
• Programs/Courses Offered:	UG-B.Ed.
• Permanent Faculty Members:	07.
• Permanent Support Staff:	03.
• Students:	100
1.5 Three major features in the institutional Context (As Perceived by the Peer Team):	<ul style="list-style-type: none"> • A fairly young Department started during 2005 in a multi faculty Autonomous College established 68 years ago in the city of Ranchi. • Nearly 80% of the students are women and 80% are post graduates.. <ul style="list-style-type: none"> • More than 25% of the students belong to tribal communities.
1.5 Dates of visit of the Peer Team (a detailed visit schedule may be included as Annexure):	Sept 14-15, 2012. (Enclosed)
1.6 Composition of the Peer Team which undertook the on-site visit:	
Chairperson	Prof. P. Venkataramaiah, (Former VC, Kuvempu University) 436, Viswamanava Double Road, Kuvempunagar, MYSORE-570009.
Member Coordinator	. Dr Nirmala Sundar Raj Principal St. Ignatius College of Education(Autonomous) Palayamkottai-627002 Tamil Nadu

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Section II: CRITERION WISE ANALYSIS :	
2.1 Curricular Aspects:	
2.1.1 Curriculum Design & Development:	<ul style="list-style-type: none"> • The Vision and Mission of the institution is reflected well in the curriculum. • Being an autonomous college the freedom available for curriculum innovation is used advantageously.
2.1.2. Academic Flexibility:	<ul style="list-style-type: none"> • The college offers nine combinations of methods of teaching and flexibility among two electives. • Peace education, Value education, environmental education and anthropology are included in the core papers. • ICT is introduced as a paper in the curriculum.
2.1.3. Feedback on Curriculum:	<ul style="list-style-type: none"> • In the development of curriculum the college incorporates feedback from faculty, students and academic peers. • The feedback obtained is used for discussion in the BOS for modification of the curriculum.
2.1.4. Curriculum update:	<ul style="list-style-type: none"> • The entire B.Ed. curriculum revised by the college during 2011 with the help of external experts. • Courses on foundation of education, pedagogical knowledge and school based experiences are included in the curriculum. • Add on courses on Language proficiency and computer skill are offered.
2.1.5. Best Practices in Curricular Aspects:	<ul style="list-style-type: none"> • Consulting academic peers for syllabus modernization.
2.2. Teaching- Learning and Evaluation:	
2.2.1. Admission Process and Student Profile:	<ul style="list-style-type: none"> • Students are selected through an entrance test followed by an interview. • Admission is finalized after counseling the students short listed on the basis of merit list from general, SC/ST,PH,OBC, BC-I and BC-II categories . • 50% of the students selected belong to minority communities.
2.2.2. Catering to diverse needs:	<ul style="list-style-type: none"> • Student teachers are exposed to the learning methods of blind students. • System of effectively identifying slow and advanced learners not seen. • Tutorial and tutor ward systems are yet to be followed.
2.2.3. Teaching-Learning Process:	<ul style="list-style-type: none"> • Lecture based teaching is supplemented by the interactive methods like discussion, debates, quizzes and seminar presentations. • Learning is strengthened by incorporating project work and assignment. • Video recording of micro teaching practice to help the students for self correction not in practice.

	<ul style="list-style-type: none"> • Use of ICT for micro-teaching and teaching - learning is yet to be made extensive.
2.2.4. Teacher Quality:	<ul style="list-style-type: none"> • The department has seven permanent faculties. • One teacher has Ph.D. and one has M.Phil degree with 07 NET qualified. • All the teachers are familiar with computer operation. • Awards of any type not received among the faculty.
2.2.5. Evaluation process and Reform:	<ul style="list-style-type: none"> • Students' performance is evaluated formatively and summatively to assess quantitatively and qualitatively their progress. • Question paper setting and evaluation of answer scripts of semester end examination are done completely by external examiners. • Transparency in evaluation is maintained by displaying the results of written examinations. • System of getting the examination results through kiosks exists.
2.2.6. Best practices in Teaching-Learning and Evaluation:	<ul style="list-style-type: none"> • Scrutiny of evaluated answer scripts by students with a nominal fee.
2.3. Research, consultancy and extension:	
2.3.1. Promotion of Research:	<ul style="list-style-type: none"> • Teachers are encouraged to participate in research activities by sanctioning leave as per norms. • Research committee not formed. • Institutional support for research is provided.
2.3.2. Research and publication output:	<ul style="list-style-type: none"> • Four teachers have either attended workshops/seminars or presented papers. • Publication of research papers by one faculty in on line journal seen. • No research project undertaken by the faculty. • One teacher is involved with JSCERT for the development of curriculum for Jharkhand board schools.
2.3.3. Consultancy:	<ul style="list-style-type: none"> • Consultancy as such does not exist.
2.3.4. Extension Activities:	<ul style="list-style-type: none"> • Students are actively involved in socio cultural activities. • College students participate in 'UDAAN' a programme of the state in adolescent education in association with an NGO CEDPA. • Result oriented extension activities are yet to be made extensive.
2.3.5. Collaborations:	<ul style="list-style-type: none"> • Meaningful collaborative activities with state /national/ regional organizations not visible.

2.3.6. Best Practices in Research, Consultancy, Extension:	<ul style="list-style-type: none"> • Participation of student teachers in adolescent education.
2.4: Infrastructure and Learning Resources:	
2.4.1. Physical Facilities for Learning	<ul style="list-style-type: none"> • The department has a built up area of 790.64 sq mts. • Department has adequate number of class rooms and share laboratories with the college. • Being a department of a multi faculty college many facilities like girls common room, multi-purpose hall, auditorium etc are being shared with the college.
2.4.2 Maintenance of Infrastructure:	<ul style="list-style-type: none"> • The infrastructure is well maintained. • The college earmarks adequate budget for maintenance works of the college that takes care of the maintenance of the Department also. • Greenery is maintained in the campus and rain water harvesting system is developed. .
2.4.3. Library as a learning resource:	<ul style="list-style-type: none"> • The Library has a qualified librarian and a Library committee with the principal as the chairman constituted. • Library has only two computers used by the librarian for cataloguing with one having internet connection and it has also reprographic facilities. • B.Ed. section uses the facility available in both college central library and departmental library but does not have book bank facility. • B.Ed. library has 4022 books, 07 journals, and a few encyclopedia but has no school text books. • Regularity in the receipt of journals not seen.
2.4.4. ICT as learning resources:	<ul style="list-style-type: none"> • The college has a total of 100 computers in the computer laboratory that can be used by the B.Ed. students also. • Time available in the computer laboratory for B Ed students appear limited. • The institution has its own website.
2.4.5. Other Facilities:	<ul style="list-style-type: none"> • College has hostel facility for boys that can be used by the B Ed students also. • College has an auditorium, safe drinking water facility, vehicle parking, canteen, health centre and sports facilities that are common to all students of the college. • College has a language laboratory used by B Ed students and it needs lot of improvement. • Transport facility is not available.

2.4.6. Best Practices in development in Infrastructure and Learning Resources:	<ul style="list-style-type: none"> Internet facilities are provided in the computer laboratory.
2.5. Student Support and Progression:	
2.5.1. Student progression:	<ul style="list-style-type: none"> Male students drop-out rate is 2% while that of female students is 8%. Very few students go for higher studies where as large number go to teaching jobs. Placement cell is yet to be provided in organizing campus interviews to the student teachers.
2.5.2. Student Support:	<ul style="list-style-type: none"> Academic calendar prepared in the beginning of the year is displayed on the notice board. Students are divided into groups and assigned to different teacher educators. Academic and personal counseling is provided to student teachers through the teacher assigned. Scholarships are provided to selected students. Extra classes organized for weak learners.
2.5.3. Student Activities:	<ul style="list-style-type: none"> The students are actively involved in sports activities. Cultural talent is abundantly seen among the students. Students are divided into four Houses and the logo and names for the house are devised by the students. Feedback on teachers performance is obtained from the students at the end of the year.
2.5.4. Best Practices in Student Support and Progression:	<ul style="list-style-type: none"> Small rewards given to students getting better grades in assignment.
2.6. Governance and Leadership	
2.6.1. Institutional vision and Leadership	<ul style="list-style-type: none"> The mission and objectives adopted by the Institution focus on the development of higher education in Chotanagpur region with special attention on the needs of tribal population. Although a minority institution, secular education is propagated to be in tune with national objectives. The roles and responsibilities of staff as envisaged by the Management are made known to the faculty through periodic meetings and other interpersonal communications.
2.6.2. Organizational Arrangements:	<ul style="list-style-type: none"> Institutional activities are managed by the constitution of several committees like Governing body, Academic Council and Examination committee and Finance committee. Participative management practiced through the involvement of teachers in the administration. Mechanism exists for grievance redressal.
2.6.3. Strategy development and Deployment:	<ul style="list-style-type: none"> Academic plan for the entire academic year prepared keeping all the curricular and co curricular activities in focus.

	<ul style="list-style-type: none"> • Academic plan is made by the Head of the Department in consultation with Principal of college, faculty members and Heads of practicing schools. • College has adopted MIS for academic and administrative activities.
2.6.4. Human Resource Management	<ul style="list-style-type: none"> • Performance evaluation of non teaching staff is done by the head and other administrative staff where as IQAC monitors the performance of teachers. • Group Insurance and Health insurance system adopted for the benefit of staff. • Faculty recruitment is as per UGC norms and state government rules. • System of getting appraisal of teachers' performance by the students exists.
2.6.5. Financial Management and Resources:	<ul style="list-style-type: none"> • B. Ed programme is completely self financed. • Accounts are regularly audited as per rules.
2.6.6. Best Practices in Governance and Leadership	<ul style="list-style-type: none"> • Earned leave is given to faculty deployed during vacation period.
2.7 Innovative Practices	
2.7.1. Internal quality Assurance System:	<ul style="list-style-type: none"> • IQAC is operative and kept active. • Regular review meetings of IQAC with external members held. • Quality assurance programmes are yet to be initiated through IQAC.
2.7.2. Inclusive Practices:	<ul style="list-style-type: none"> • The faculty recruitment does not cover the full roster as it is a minority institution. • College has specific programme for promoting weaker section of students. • The institutional building is yet to be made friendly with the provision of ramp in addition to the lift already provided for differently abled students.
2.7.3. Stakeholder Relationships:	<ul style="list-style-type: none"> • Stakeholder relationships are very good. • Alumni association is formed but needs to become more active. • The parents and students are highly satisfied.

Section III: OVERALL ANALYSIS :	
3.1. Institutional Strengths:	<ul style="list-style-type: none"> • Institution enjoys good reputation. • Spiritual environment. • Good multi-faculty support. • Alumni participation is proactive.
3.2. Institutional Weaknesses:	<ul style="list-style-type: none"> • Shortage of physical space in the department for expansion. • Dependence on sister departments for usage of certain training facilities. • Absence of linkage with national institutes of education.
3.3. Institutional Challenges:	<ul style="list-style-type: none"> • To create its own instructional infrastructure and training facilities for expansion. • To get funded projects for research.. • <i>As an institution with Jesuit philosophy</i> more inclusive practices. • Starting post graduate, professional and job oriented courses.
3.4. Institutional Opportunities:	<ul style="list-style-type: none"> • Harnessing support of its active alumni for development. • Associating with National and Regional institutes for augmenting research activity. • Creation of good number of endowments to sponsor Scholarships and research activities. • Introduction of P.G. courses in emerging areas.
Section IV: RECOMMENDATIONS FOR QUALITY ENHANCEMENT:	
	<ul style="list-style-type: none"> • Teaching faculty not having Ph D should be encouraged to complete the same as early as possible. • Faculty should associate with qualified faculty of other colleges or University or experts from National Institutes for major joint research projects from UGC or NCERT or other funding agencies. • Efforts need to be focused for creating own instructional laboratories to reduce dependence on sister departments. • Expansion in terms of both space and additional PG level courses as per reputation of the college need to be taken up. • Better linkages with national and international institutions

for academic exchange and collaborative research need to be established.

- More interaction and participation of school managements to bring further quality in practice teaching programme needed.
- College should organize programmes like colloquia to enhance research culture among the teaching faculty.
- Measures be taken for more resource generation.
- College may make efforts to provide transport facilities to students coming from distant places.
- More computers with internet facilities need to be established within the department.
- Since B Ed students are relatively seniors in age with graduation or post graduation separate hostel facilities may be planned for both men and women.
- Library in the department should also use INFLIBNET facilities to help teachers and students.
- Action research should be made mandatory to the student teachers on contemporary educational problems related to SSA, RMSA, Bharath Shaksharat programme and RTE implementation.

I have read the report and agree with its contents.

Signature of the Principal with date and seal

PRINCIPAL
ST. XAVIER'S COLLEGE
RANCHI



Signature of the Peer Team with Date:

Prof. P. Venkataramaiah (Chairperson)

P. N. P.
15/09/21

Dr Nirmala SundaraRaj(Member-Cordinator)

N. S. R.
15/09/2021

Dr Ganesh Hegde (Coordination at NAAC)