

MINUTES OF THE MEETING HELD ON 27th OF February 2020

A meeting of the IQAC was held on 27th of February, 2020 at 2.10 p.m. in the conference hall of the college to discuss following agenda:

1. To confirm the minutes of the last meeting
2. Formation of admission committee for session 2020-21
3. Proposal for new infrastructure.
4. Review of M.Sc. Programmes.
5. Proposal for opening Master's Degree Programme in Computer Science
6. Introduction of LMS.
7. Examination Reforms
8. AQAR 2018-19,2019-20
9. Academic Audit
10. Green Audit
11. Any other matter

Following members of the committee were present

1. Dr. Fr. Emmanuel Barla s.j. – Chairman
2. Shri Binay Sarawgi
3. Dr. Fr. N.Lakra s.j.
4. Dr.Fr. Vinod Bilung s.j.
5. Fr. Roshan Kujur s.j
6. Fr. Edwin lakra s.j.
7. Fr. Rajesh Sandil s.j.
8. Dr. Sanjay Kumar
9. Dr. Sanjay Ghosh
10. Dr. Jayant Sinha
11. Dr. K.K.Bose
12. Dr. Markus Barla
13. Dr. Ajay Srivastava
14. Dr. N.V.A. Rao
15. Dr. Achal Sinha
16. Dr. Swarat Chaudhuri – Co-ordinator
17. Dr. Mrs. B.Raipat
18. Dr. Raman Kumar Das
19. Dr. Rajiv R. Srivastava
20. Prof. A.K.Sinha – Exam. Controller
21. Mr. Gautam Rudra

Minutes of the meeting

1. Chairman, Dr. Fr. Emmanuel Barla welcomed the members.
2. The minutes of the last meeting held on 30th July, 2019 were read out by the co-ordinator and were accepted with minor changes.
3. The members of IQAC felt the need to constitute an Admission committee which will take care of the entire admission process of the students for the academic year 2020-21. After much discussion it was decided that there will be a committee constituted by the Principal which will look after the admission process.
4. The chairman informed the members that there will be a new building for the P.G. programmes very soon. The floor plans are ready for the same but the college has not yet received any external funding for the purpose till now.
5. The chairman informed the house that the M.Sc. programmes (Botany, Chemistry, Geology, Mathematics & Zoology) are running smoothly. He also suggested that the departments should focus on promoting research work in these areas. It was felt that all P.G. departments need Guest faculty to support teaching. During the discussions the members discussed about the available infrastructure to run these programmes and it was observed that there is a strong need for class rooms and laboratory space to conduct these programmes and the chairman informed the house that this space crunch situation will be dealt with seriously and soon.

Dr. Sanjay Kumar enquired about having a structure to be erected at a vacant space behind the existing Chemistry and Physics Lab and the Chairman informed the house that he is awaiting permission from the Xavier Society to build the same. M.Sc. programme in Physics will not start till the requirements are met.

Dr. N.V.A. Rao suggested to adapt those M.Sc. Syllabus which are designed keeping in view the NET examination. The house was informed that all the programmes chiefly follow the syllabi which include portions required for qualifying the NET exams.

The fee structure of M.Sc. programmes compared to other colleges and universities were also discussed and the Chairman informed the house that the college is running those programmes on a self financing basis and there is no financial support from the side of the Government and hence he tried to justify the amount of fee to be paid by a student for the entire programme.

6. Dr. Swarat Chaudhari, who is also the course coordinator for Computer Sciences, recommended discontinuing admissions to the MCA programme for the session 2020-23 because of non accreditation by AICTE. He proposed the commencing of a two years PG programme in Information Technology / Computer Science in lieu of the MCA programme. The members expressed their apprehensions regarding such a programme as it would not be in sync with current corporate prerequisites, and as

such would offer limited employment opportunities for the students pursuing such a programme. Hence they suggested extending the U.G. sections of Computer application and Information technology by 40 more seats. This was accepted by the house as the demand ratio of these courses and the chances of employability are very high for these two programmes. The MCA programme will continue to run when the AICTE/NAAC requirements are met.

7. Dr. Swarat Chaudhuri informed the house that the installation of Learning Management Software has been completed and MOODLE software is successfully running. He urged the chairman to conduct Faculty Development programmes to train the faculty about the demonstration, handling and uses of the software. The chairman agreed to his proposal. The house agreed to the proposal as it was long decided in IQAC meeting to implement LMS.
8. The Examination Controller Prof. A.K.Sinha informed the house that the examination committee in their meeting has decided to change the internal assessment marking pattern and they have decided not to award 1-5 marks to the students as was awarded earlier as an incentive to them for attending maximum number of classes above the mandatory 75%. It was felt by the exam committee that now the students are sincere enough and understand the importance of attending classes. Few members of the house were of the opinion to start this system from the current batch but after much discussion the house agreed to implement the scheme for all the students from July 2020. The house also agreed to the fact that this new system will allow the students to take part in many socio-cultural events and sports because, earlier the idea of losing marks due to less attendance was prevailing in the minds of the students and they were shying out from participating in many events organised inside and outside the college.
9. Registrar, Dr. Fr. Vinod Bilung s.j. informed the house that AQAR for the session 2018-19 is almost ready to be submitted to the IQAC. The chairman raised his concern about the preparation of the AQAR for the session 2018-19 as that is to be passed by the Governing Board which is scheduled to meet on 7th of March 2020.
10. Chairman, Dr. Fr. Emmanuel Barla s.j. informed the house that the process of Academic audit is long due and it should complete before the Governing Board meeting. The house suggested the chairman to take the help of Deans and H.O.Ds to complete the process as soon as possible.
11. A need for Green audit of the college was also felt by the members and they suggested the chairman to properly constitute a green house, start green campaign by installing composters, solar energy systems, removal of RO water purifiers, water harvesting, bird houses/fitters and promoting cycles over motor cycles. The house urged the chairman to put an immediate ban on Single Use Plastic in the college. A suggestion for having a team for garbage collection from the streets of Ranchi was also welcomed by the members.

12. In any other matter

- a. The members suggested the chairman to make arrangements for the students so that they can enter through the Gate of St. John's as the main gate of the college gets crowded during class hours.
- b. It was also decided to open the main wooden Gate of the college to allow smooth passage of the students before and after class hours.
- c. Dr. Sanjay Kumar requested the principal to change the morning bell timing by 5 minutes his suggestion was to make the bell ring at 9.50 a.m. in place of 9.55 a.m. his idea was to avoid rush by allowing the morning batch students to clear out the corridor so that the day batch students can enter thus allowing smooth transition of students and teachers of morning and day sections.
- d. Dr. Achal Sinha requested the chairman to promote the idea of Institutional Social Responsibility by hosting three travellers on their way to Ranchi promote CLEAN INDIA movement. He urged the chairman to provide the travellers with some logistics so that their stay in Ranchi and Onward journey afterwards becomes smooth. The Chairman agreed to make them stay in the college premises and provide them with food and other required logistic support.
- e. The chairman informed the house that under "EK BHARAT SHRESTHA BHARAT" scheme launched by MHRD, a team of 56 students and 06 teachers of Dnyan Prasarak Manadal College, Goa visited our college from 18th to 22nd of February, 2020. During their stay they exchanged socio-cultural ideas and promoted food culture of Goa and Jharkhand. A single day sightseeing tour was also organised for them on 21st of Feb, 2020.
- f. Mr. Binay Sarawgi stressed on the idea of- how to get excellent grades by NAAC. He suggested that the college should point out its weaknesses and then should make gradual efforts to overcome them.
- g. Dr. Kamal Kumar Bose informed the house that there will be Drama festival held in the college on 16th, 17th and 18th of March 2020. The students of our college as well as from outside the college will take part in the event.

13. The meeting ended with a vote of thanks by the chairman.

Dr. Swarat Chaudhuri

Co-ordinator, IQAC

Dr. Fr. Emmanuel Barla, s.j

Chairman, IQAC