

MINUTES OF THE METING HELD ON 29th OF May, 2018

A meeting of the IQAC was held on 29th of May, 2018 at 11.30 a.m. in the Conference Hall of the college to discuss following agenda:

1. Confirmation of the minutes of the last meeting.
2. NAAC Accreditation (IVth Cycle)
3. Future Planning (Year 2018-19)
4. Any other matter

Following members of the committee were present

1. Dr. Fr. N.Tete s.j. – Chairman
2. Dr. Fr. N.Lakra s.j.
3. Shri Ravi Shankar
4. Dr. Sanjay Kumar
5. Dr. N.V.A. Rao
6. Dr. Ashutosh Roy
7. Dr. Achal Sinha
8. Dr. Swarat Chaudhuri – Co-ordinator
9. Dr. B.Raipat
10. Dr. Raman Kumar Das
11. Dr. Rajiv R. Srivastava
12. Prof. A.K.Sinha – Exam. Controller
13. Fr. Anand Kerketta s.j- Sp. Invitee
14. Dr. Swadha Prakash – Sp. Invitee
15. Mrs Nandita Das
16. Mrs. Anupama Bhargava
17. Mrs Nilima Toppo

Minutes of the meeting

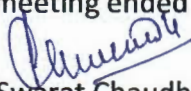
1. The Chairperson welcomed the members and the minutes of the previous meeting held on 18th January, 2018 was read out by the Co-ordinator. The members confirmed the minutes without any changes.
2. The Chairperson informed the members that our NAAC accreditation has not been done for the 4th cycle and measures are being taken to submit the IIQA and SSR to NAAC as early as possible.
3. Chairperson, Dr.Fr. Nicholas Tete s.j., informed the house about the new installations/constructions/innovations done by the college during the year 2017-18 and the work that will be completed during late 2018. He also informed the house that the following plans had been implemented.
 - a. A solar panel with a capacity of 100KVA has been installed on top the college building which will help in saving Energy and will promote green campus campaign.


- b. Installation of a composter to convert waste materials into compost.
- c. The Construction of the new gate at the college entry point was completed.
- d. A shrine was erected to preserve the holy remains of Dr. Fr. Kamil Bulcke.
- e. The construction of New Washrooms would be completed by July 2018.
- f. A new hall/Seminar room will be Constructed on top of the existing Building
- g. 3 (Three) Sanitary napkin vending machines were installed at girl's common room.

4. Any Other Matter

- a. It was decided by the committee that there should be an academic audit by the end of July.
- b. Dr. Bharti Raipat informed the house that 3 meetings of ICC have already taken place and a workshop is being planned in the month of July.
- c. It was decided by the members that the Department of Examination should try to publish the End-semester results within 15 days of the completion of the Last Examination for a Particular programme.
- d. Dr. R.K. Das suggested that there should be mid-semester examination for the Generic Elective papers also. It was decided to forward the matter to the Academic Council for approval.
- e. Dr. Sanjay Kumar emphasised on the need for having more classrooms and working hands in order to have smooth running of the programmes.
- f. It was discussed in the meeting that there should be provisions made for the students of all the streams to have a second Generic elective for two semesters in order to enable them to take admission in certain courses where two generic electives are required. It was decided to forward the matter to academic council for further discussion.
- g. It was observed by the members that there is no significant activity/contribution from the Alumni Association of the college and that needs to be strengthened.
- h. Dr. Achal Sinha suggested a need for introducing short term course on Skill Development keeping in mind industry requisite in order to give them an edge over others and to make them "Industry Ready". Dr. Achal Sinha was suggested to do the needful in consultation with the Principal.

5. The meeting ended with a vote of thanks by the chairman.


Dr. Swarat Chaudhuri
Co-ordinator, IQAC


Dr. Fr. N. Tete, s.j
Chairman, IQAC