URGENT NOTICE

UG(2021-24) & PG(2021-23)

Students of the above said academic programmes, who took admission in the academic year 2021(currently in Sem-II) are directed to fill their admission related form at the Chancellor Portal. The Chancellor Portal shall remain open for the same from 20th Apr.,2022 to 24th Apr.,2022. Kindly note that this is mandatory for every student.

Please keep the following documents ready before filling the form:

- Photo(PNG or JPEG format/Size max 100 kb)
- Signature (PNG or JPEG format/ Size max 100 kb)
- 3. Any valid ID proof(Pan Card/Driving Licence/Voter ID Card/Aadhar Card)
- 4. Marksheet of the last examination passed(For UG: +2/ For PG: Graduation)

Please read all the following instructions first before you start filling up the form:

- 1. Log-in to the Chancellor Portal Website: https://jharkhanduniversities.nic.in/login
- 2. Choose 'Student Sign Up' from Home page
- 3. Provide valid Mobile No. and E-mail ID
- 4. After Log-in, choose 'Fill Admission Form'
- Select programme and academic session in which you have taken admission in St.Xavier's College, Ranchi (Valid option for Programme: Under Graduate(UG)/ Post-Graduation(PG) & Valid option for academic Session: UG:2021-24 / PG:2021-23)
- 6. Fill the personal information page carefully
- 7. After this, go to 'Academic Information Section'
- Now go to 'Applying for Discipline' (Correct option for this page: University Ranchi University, Ranchi/ College – St.Xavier's College, Ranchi/ Discipline – Honours / Stream – Choose your concerned stream/ Subject Name – Choose your Core subject) As per your selection, different course combinations will appear. Choose any one of them.

Click on 'ADD' Disciline button to go to the next screen. Click on 'Save & Verify' button

Press on 'Confirm & Submit' button to go to the Final page

You don't need to proceed to the Payment Section. Your filling up of the required form is completed.

Principal

Controller of Examination

Controller of Examination St. Xavier's College, Ranchi URGENT Notice for the Regular students of UG (Session 2021-24) and PG (Session 2021-2023) who have taken admission in Year 2021 (currently are in Semester-II), they are instructed to fill their form at Chancellor Portal.

Please keep following Documents ready before filling the form

- 1. Photo (PNG or JPEG format, Size max 100 KB)
- 2. Signature (PNG or JPEG format, Size max 100 KB)
- 3. Any valid ID proof (PAN Card, Driving Licence, Voter Card or Aadhaar Card)
- 4. Marks Sheet of Last qualification. (For UG 10+2, for PG-Graduate Marks sheet)

Please read all instructions first before start filling the Form.

- 1. Website for the Chancellor Portal <u>https://jharkhanduniversities.nic.in/login</u>
- 2. Choose [**Student Sign Up**] from home page

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🏶 Home 🏦 University 🖉 Subject Wise Criteria Combination 🏝 Student Sign Up 🌲 Notifications 🕯	🗹 Contact Us 🔀 Recruitments	
	r Announcements	Login Section (For STUDENTS only)
-000000	For online admission in UG & PG for all state university, Please check <i>NEWS & UPDATE</i> Section. For admission enquiry, You can contact University/College an mantioned in contact page between 10 AM to 6 PM. To know your admission/application form fillup process, follow/subscribe us on our social media link True Internet Interne	E3 Username or Email ID Username or Email ID Password Password CubEdh CubEdh Captcha Password Captcha Password Captcha Password Password Captcha Password Passwor
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3. Student Sign up

*Provide valid Mobile No and Email ID.



4. After Login, following screen will appear



5. Choose Fill Admission Form. The Next Screen will appear as shown below

Chancellor Portal	=			s (* * * * * * * * * * * * * * * * * * *	GYANESI
MAIN NAVIGATION		Instr	uctions	ns Section	
Dashboard					
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View Applications				O1 O2 O3 O4 Personal Academic Applying for Payment Section	
				Information Information Discipline	
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			Note:-	e- PLEASE READ INSTRUCTIONS CAREFULLY BEFORE FURTHER PROCESS	
🔿 Settina 🗸			1.	Before Applying for Admission, please read the instruction carefully.	
			2.	Keep your login id and password secured, for future usage.	
E Logout			3.	Before filling up the form, Scan your passport/stamp size photograph and signature. Photograph size should be 4.5cm X 3.5cm, Signature size should be 4.5cm X 2.0cm and Signature should be only with biack ink ball pen.	
			4.	All the fields are mandatory and please ensure that all of them should be filled correctly.	
			5.	There is an option to preview the data at Applied Application link. for view your applied application then cick at view button to see your page in Applied Application page	
			6.	Please check at the details before final submission of the form. Since after final submission and completion of payment, there is no edit option.	
			7.	Common Application Form print out can be taken in PDF after submission.	
			8.	Payment Mode: There are four option for payment of Common Application Form fee e.g. Online payment via Credit Card, Debit card, through internet banking and Offline Challan .	
			9.	Submit printed hard copy of Common Application Form (IT Demanded) with all required Documents to the respective college/department as per requirement.	
			10.	Please provide your personal mobile number and email id for recovery of your account and for future communication.	
			11.	You must keep your downloaded Common Application Form for future reference.	
			12.	In the case of SC/ST, Submit two set of printed hard copy of Admission form in your concerned collegel/department at the time of Admission.	
			13.	Keep all mandatory documents before accept (Click Here To See Documents List)	
				By clicking this button you are agreeing to the Terms and Conditions as stated	d above

6. Select course, in which you have taken admission at St. Xavier's College, Ranchi

Valid Option for Course \rightarrow Under	Confirmation
Valid option for Session → for UG : 2021-2024, PG: 2021-2023	Select Course In Which You Want to Apply * Select Course
	Warning! Please choose correct course before submit. As per your course type we will redirect you to your application form. (If You are applying for Undergraduate Program, Please select first option. If you are

Submit

a. Fill the Personal Information Page correctly same as provided to St. Xavier's College, Ranchi.

				~
C	Online Application Form			Application No. : PG/2021-2023/101390 Cou
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	Personal Information Section Prease select only if you are ORPHAN Only ORPHAN students who don't know their Parents Name should sel (전화 소매약 우리 전자 가지 아이 가 제 제 다친 것, 국권 (전 Reve 마구 소리) Full Name of Student *	lect here 🕑 and fill his/her Guardian's name. अपने अभिभारक छा नाम भरे।) छात्र का पूरा नाम (हिंदी में) -	Father's Name	
	Personal Information Section Please select only if you are ORPHAN Only ORPHAN students who don't know their Parents Name should sel (감정: 소리막 4 여) 태리 역전: 하다 ''때 값데 국립 및 국립 및 유명은 명주 실험 Full Name of Student ' OYANESH OYANESH	iect here & and fill his/her Guardian's name. अपने वीनिमाइक का नाम भरी। छाद्र का पूरा नाम (दिवे में) - व्यान पूरा नाम किले.	Father's Name	IR NAME.
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7. After completing the First Step

Success! Dat	a successfully save	d. <u>Now Click here to f</u>	ill admission form	
Apply Cours	o Costian			

Click on Now click here to fill admission form. Go to Academic Information Section.

0 —	Perional Information	Academic Information	Applying for Discipline		Payment Section	
Success! E	Data successfully saved.					
Academic	Information Section					
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XII/Interm	ediate/10+2 System/Equivalent +	SCIENCE	v	English	Ŧ	
Passing Ye	ar *	Course Type *		Division *		
2021		Regular	Ŧ	Distinction (75% - 100%)	*	
Percentage	e Of Marks Secured *	Name of University/Board *		College/School Name *		
92		Central Board of Secondary Education, E	Velhi +	SURENDRANATH CENTENARY SCHOOL		
College/Scl	hool State Name *	College/School District Name*				
Jharkhan	d v	Ranchi	¥			
Subject W	Vise Marks Entry Section					
#	Select Subject Studied *		Percentage Of Marks Secured *		Add More	
1.*	English		85			
2.	M. B. Starfing					
_	Mathematics *		89			
3.*	Physics -		95			
4.*	Chemistry •		93			
5.	Physical Education +		98			
		Save Aca	ademic Information			

8. After filling the Academic Information correctly go to Step 3 Applying for Discipline.

Personal Inform	ation	Academic Information	Applying for Discipline	04 Payment Section
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pplying Discipline Informa	tion Section			
tream in 12th Level CIENCE	Subjects more Honors) English,Mathem Education	than 45% marks (Available for atics, Physics, Chemistry, Physical	Subjects less than 45% marks (Not Available for Honors)	Overall Marks 92.0 %
Want's To Edit Academic Info	rmation		Want's To Edit Personal Information	
elect University *		Select College *	Select Discipline *	Select Stream *
RANCHI UNIVERSITY, RANCHI	v	ST. XAVIER'S COLLEGE, RANCHI-(AUTON *	HONOURS	BACHELOR OF SCIENCE *
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1.To filter your "Subject Pap 2. To filter multiple subjects, eg (a) eco anthro for ECONO (b) soc sans sant for SOCIO (c) geog mun kur for GEOGR how 10 v entries	er Combination", pl ty please enter fews cha MICS ANTHROPOLOG .OGY SANSKRIT SANT APHY MUNDARI KURL	pe the first few characters of your Subject in "Search racters of those Subjects separated by SPACE only. HALL IKH	" Box. eg. bio for Biology	Search:
sl# 👫 Applying for		Subject Paper Combination		
O UG (H) - BSc / Physi	:s	Physics(CORE ELECTIVE) ,Mathemati	cs(GENERIC ELECTIVE) ,Chemistry(GENERIC ELECTIVE 2) ,English	(ABILITY ENHANCEMENT)
- · · · ·				

Correct Option for this page

University	-	Ranchi University, Ranchi					
College	_	St. Xavier's College, Ranchi (Autonomous College)					
Discipline	-	Honours					
Stream	-	choose your concerned Stream					
Subject Name	-	choose your core Subject					

As per your selection different paper Combination will be appear. You have to choose the correct any one option.

Click on ADD Discipline button, Next Screen will be appear as shown below

pplying Discipline	Information Section						
ream in 12th Level DIENCE	Subjects r Honors) English,Ma Education	nore than 45% marks (Available for thematics, Physics, Chemistry, Physical	Subjects less Honors)	than 45% marks (Not	Available for	Overall Ma 92.0 %	rks
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Click on [Save & Verify] Button.

Persona	U1 Information	Academic Information Confirmation	Applying for Xine		Payment Section		
Applying Discipline Information Section		Do you really want to save this application. Please verify first and then proceed. Scholar Subjects more Discipling Information Section You will be not able to edit application after confirmation, so please verify first and the proceed. The subjects more Comparison of the subject		hen		Overall Marks	
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1 RANCHI UNIVERSIT	Y, RANCHI	St. Xavier's College, Ranchi-(Autonomous College)	Honours	Bachelor Of Science		🟛 Delete	
		Save & Verify]				

Press [Confirm and Submit].

The final Page will appear as shown below.

Chancellor Portal ≡				6 °	A" 📫 🧕 STXAVER CO	LLEGE RANCHI-(AUTONOMOUS COLLEGE)
MAIN NAVIGATION	Online Application Form					
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 Approve Application 	* Personal Information	Acader	mic Information	Applying for	- Hay	ment Section
 Student Transfer Semester 			CHANCELLOR Under Graduate Ad	PORTAL imission 2021		
 Student Application Details 			Online Common Application Fe http://jharkhanduniv	orm :: Session 2021-2024 /ersities.nic.in		
 Student Registration 					Applic	ation No. : UG/2021-2024/501210
Student Request <	BERROWN INFORMATION					
✓ Ment Point List	PERSONAL INFORMATION : -					
• Notification •			Full Name Father Name	ARPIT MAHTO SURESH PRASAD		
Life Mode <						
Student Change Password			E-Mail	karpit7761@gmail.com	Mobile No	9431327307
Change Password	Het Komm Male		Date of Birth	REECHA PADMA 02/Aug/2004	Gender	Male
	and the second se		Marital Status	UN-MARRIED	Religion	HINDUISM
			Identification Mark	A MOLE ON NOSE	Caste Category	BCI
	Have Jharkhand Domicile?	NO	Under Economically			
	Differently Abled Category (If then %)	NO	Is Under BPL Category	NO		
	WEIGHTAGE INFORMATION : -					
	Are you NCC Cadet ? NO	Are you N.S.	S. Volunteer ?			NO
	Extra Curricular Activity NO Range & Rover NO	Are you Depr	endent of Ex-Serviceman ? d of the Teaching/Non-Teaching Sta	ff of University/College 2		NO
lavascrintunid	nange a nover no	are rou wan	a or the reaching horr-reaching ata	in or oniversity/conege ?		NO

This is the Final Step. You don't need to Proceed to Payment Section.