

## MINUTES OF THE MEETING HELD ON 25<sup>th</sup> OF JULY, 2019

A meeting of the IQAC was held on 25th of July, 2019 at 2.10 p.m. in the conference hall of the college to discuss following agenda:

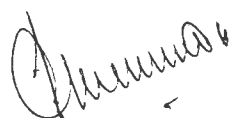
1. To confirm the minutes of the last meeting
2. Approval of M.Sc. programme from session 2019
3. Approval of NAAC Report
4. Re-composition of IQAC
5. Any other matter

Following members of the committee were present

1. Dr. Fr. Emmanuel Barla s.j. – Chairman
2. Dr. Fr. N.Lakra s.j.
3. Dr.Fr. Vinod Bilung s.j.
4. Dr. Jayant Sinha
5. Dr. Sanjay Kumar
6. Dr Sanjay Ghosh
7. Dr. K.K.Bose
8. Dr. N.V.A. Rao
9. Dr. Achal Sinha
10. Dr. Swarat Chaudhuri – Co-ordinator
11. Dr. B.Raipat
12. Dr. Raman Kumar Das
13. Dr. Rajiv R. Srivastava
14. Prof. A.K.Sinha – Exam. Controller
15. Mrs. Anupama Bhargava
16. Fr. Florence Purty s.j.
17. Fr. Edwin R. Dungdung s.j.

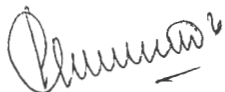
### Minutes of the meeting

1. Chairman, Dr. Fr. Emmanuel Barla welcomed the members.
2. The minutes of the last meeting were read out by the co-ordinator and were accepted with minor changes.
3. In action taken report Chairman, Dr. Fr. Emmanuel Barla s.j. informed the house that he has sent emails and postal letters to NAAC along with the Supreme court judgement as attachment. He further informed the house that he is also finding out possibilities through RUSA go get the NAAC accreditation done. Though the house opined that if AICTE is necessary then we should go for it as and when possible.
4. The chairman informed the house that there is a request from the side of the management to open M.Sc. courses during its completion of 75 years. It was decided



that the regulations be framed and a detailed project report to be sent to the Dean's office. Registrar of the college Dr. Fr. Vinod Bilung, s.j. informed the house that the college can adopt the regulations made for the ARTS P.G. courses. He was assigned with the job to frame the regulations within two days.

5. Dr. Jayant Sinha enquired about the rules for holding mid-semester exams, pass marks, promotion criteria, continuous internal evaluation and he was informed by the Registrar that the draft regulations will contain the details required.
6. In any other matter Dr. R.R.Srivastava enquired about a rumour that uniform is made mandatory for the lady teachers of the college. It was answered by the chairman that no such directions were given by him.
7. Dr. Jayant Sinha enquired about the causes of delay in handing over the marks of the entrance exams to the H.O.D's of various departments, he asked whether there were any instructions given to the evaluators to not to hand over the marks to the H.O.D's, as were done in earlier years. The Chairman informed the house that no such instructions were given.
8. It was told to the members of the house by Dr. Sanjay Ghosh that the students who complete their graduation with vocational hons. are not entitled to get admission in M.Com programme. After going through various discussions the house was of the opinion that the college should follow the rules framed by the governing university while addressing these types of issues.
9. Dr. N.V.A.Rao informed the house that 6 courses that are running in the college need to be renamed as per the nomenclature followed by UGC. The house agreed to his point and it was decided that the information will be passed on to the academic council and academic council will have its own decision.
10. Examination controller, Prof. A.K.Sinha informed the house that after detailed discussions with the concerned H.O.D's it was decided that 1(one) GE paper will be offered to the students of undergraduate Arts programme.
11. The Chairman informed the house that the degree distribution ceremony of the college will take place on 29<sup>th</sup> of August, 2019 and the Registrar of the college will have a command over the proceedings with support from the examination controller and the assistant controller. The annual day programme will be held on 30<sup>th</sup> of August and 31<sup>st</sup> of August the students of the college will celebrate the remaining part of Xavierutsav which was not completed previously.
12. Dr. Sanjay kumar insisted on framing a committee comprising of members who are well aware of the mechanism of handling degree distribution ceremony in a way as is planned by the management.
13. The meeting ended with a vote of thanks by the chairman.



Dr. Swarat Chaudhuri  
Co-ordinator, IQAC



Dr. fr. Emmanuel Bar la, s.j  
Chairman, IQAC